

Title IV-E Foster Care Purchase of Service (POS) Required Back-Up Documentation

POS Code	POS Name	Documentation
61 & 62	Regular Service and Maintenance & Emergency Service and Maintenance	Invoice if applicable Home Safety Information including operating certificate, state central register clearance and criminal history check
8A & 8B	Planned Respite Placement for Foster Families & Crisis Respite Placement for Foster Families	Invoice if applicable Home Safety Information including operating certificate, state central register clearance and criminal history check
63	Additional Per Diem	Invoice and Receipt Explanation of purchase
66	School Expense	Receipt School Supplies List from School the Child is Attending
67	Initial Clothing	Receipt
68	Clothing Allowance	NO RECEIPT REQUIRED
70	Lessons	Invoice and Receipt
72	Transportation - For Regular School attendance when Public Transportation is Necessary	Transportation Logs that include who was transported, purpose, dates, start/end location, total mileage, rate and total cost. Identify the addresses, for example: bio-parents' home, foster parents home etc. UPON REQUEST - documentation to support the school/district the child was enrolled in at the time of initial foster care placement.
73	Transportation-Unusual Transportation Costs	Transportation Logs that include who was transported, purpose, dates, start/end location, total mileage, rate and total cost. Identify the addresses, for example: bio-parents' home, foster parents home etc.
74	Non-Medical Needs of Handicapped Children	Receipt The only Title IV-E expenditure this POS type can be used for are diapers for a child four years and older. Medical documentation for need of diapers.
79	Diaper Allowance	NO RECEIPTS REQUIRED
8T	Infant and Toddler Supplies	Receipt
8V	Activity Fees	Invoice and Receipt
8S	Special Dietary Foods	Receipt Medical documentation to support the need for special dietary foods
8U	Admission Fees and Club Dues	Invoice and Receipt
83 & DC	Foster Care Babysitting & Day Camp Fees	Invoice Operating Certificate of babysitting, daycare or day camp provider. May utilize another fully certified and approved foster parent for babysitting/daycare. This can be claimed Title IV-E for daily supervision because both foster parents work. Options for support: 1 - Pay stub(s) for corresponding babysitting/day camp service period 2 - Letter from foster parents employer. Updated every 6 months 3 - Local District approved foster parent daycare request form. Supported with foster parent check stubs. Approved request form and supporting check stubs updated every 6 months. This can be claimed under Title IV-E to enable foster parents to attend required administrative case/judicial reviews, required case conferences/team meetings and mandatory foster parent training. Provide documentation to support foster parents attendance at the previously mentioned activities. Documentation to support foster parents attendance required.

LDSS-2970 - Service Authorization Form and BICS Roster may be requested during the week of the Federal Title IV-E Foster Care Eligibility Review.